



# 香港餐飲聯業協會

Hong Kong Federation of Restaurants & Related Trades

## 申請成為會員

## Apply for Membership

### 申請須知 Application Notes

#### 1. 會籍類型 Membership Categories

- **餐飲業會員 (Catering Member):** 須持有效的食物業牌照，業務變更須維持原申請行業屬性。  
Must hold a valid Food Business Licence; any business changes must remain within the original industry category as per application.
- **聯業會員 (Related Trade Member):** 適用於現正為餐飲業提供供應鏈支援、產品或專業服務的企業，包括但不限於食品及飲品、包裝及餐具、設備及技術、行業服務機構等。  
For businesses providing supply chain support, products, professional services to the catering industry, including but not limited to food and beverage, packaging and tableware, equipment and technology, and industry services.

#### 2. 會籍類別 Membership Types

- **個人會籍 Individual Membership:** 適合企業註冊人或擁有者申請，只限申請人本人以會員身份參與本會活動。如公司資料需更改，所屬行業必須與申請時一致。  
For company registrants or owners only; participation in Federation activities is personal and non-transferable. Company information may be updated if the business sector remains unchanged.
- **公司會籍 Corporate Membership:** 企業可委派管理層作為授權代表，最多可有兩位職員以會員身份參與本會活動。授權代表可按公司需要予以更改。  
Companies may appoint management as Authorized Representatives; up to two employees may participate as members. Authorized Representatives can be changed by company request.

#### 3. 會員比例 Membership Ratio

本會餐飲業會員與聯業會員的比例為 3:1。聯業會員申請審核期較長（約 3 至 6 個月或以上），建議盡早遞交完整申請文件。如與餐飲企業一同申請，可獲優先處理。

Catering to Related Trade Members ratio is 3:1. Related Trade applications may take 3–6 months or longer. Early submission of documents is recommended. Joint applications with catering companies will be given priority.

#### 4. 審核程序 Review Process

本會收到申請表後，將與閣下聯絡跟進。審批程序將依序及按會員比例，由主席團於每月會議審議，並於董事會例會頒發入會證書。如有查詢，請致電秘書處：2523 6128。

We will contact you after receiving your application. Approvals are granted monthly according to the membership ratio, with membership certificates issued at Board meetings. For enquiries, please call 2523 6128.

#### 5. 會籍終止 Termination of Membership

如會員未能遵守會章或有行為嚴重損害本會聲譽，本會有權終止其會籍。會員如欲退會，須以書面通知本會，已繳之會費將不予退還，並須即時繳清所有尚欠本會之費用。

Membership may be terminated if a member fails to comply with the Constitution or engages in conduct seriously damaging the Federation's reputation. To withdraw, written notice is required. Fees paid are non-refundable, and all outstanding dues must be settled immediately.



## 會費及付款方式 Membership Fee & Payment Method

- **餐飲業 (Catering Industry):**
  - 公司永久會籍 Corporate Lifetime Membership – HKD 5,000
  - 個人會籍 Individual Membership – HKD 3,000
- **聯業 (Related Trades):**
  - 公司永久及個人會籍 Corporate Lifetime & Individual Membership – HKD 10,000

### 付款方法 Payment:

- 劃線支票：抬頭請寫「香港餐飲聯業協會」  
Crossed cheque payable to “Hong Kong Federation of Restaurants and Related Trades”
- 轉數快：識別碼 103730057，付款後請回傳截圖  
FPS: ID 103730057 (Please send the payment screenshot after transfer)

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## 遞交文件 Checklist of Required Documents

請準備以下文件，以便進行申請審批：

Please prepare the following documents for application review:

- ☐ 已填妥並加蓋公司印章的人會申請表  
Completed and company-stamped application form
- ☐ 商業登記證副本  
Copy of Business Registration Certificate
- ☐ 授權代表的身份證副本  
Copy of Authorized Representative's ID card
- ☐ 【公司會籍適用】公司授權信  
【For Corporate Membership】Company authorization letter
- ☐ 【餐飲業會員適用】食肆／食物製造廠等相關食物業牌照  
【For Catering Member】Relevant Food Business Licence (e.g. Restaurant or Food Factory Licence)
- ☐ 公司簡介（如公司背景、成立年份、旗下品牌等），可附上文字資料／簡報／宣傳單張  
Company profile (e.g. background, year established, brands); may attach as text, PPT, or leaflet
- ☐ 授權代表及聯絡人的公司名片（如有）  
Business cards of the Authorized Representative and contact person (if any)
- ☐ 入會費用：請附劃線支票或付款紀錄截圖（可於審批成功後繳交）  
Membership fee: Please enclose crossed cheque or payment proof (may be submitted after approval)

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## 遞交方法 Submission Methods

- **Whatsapp:** 6680 3056
- **電郵 Email:** [info@hkfort.org.hk](mailto:info@hkfort.org.hk)
- **郵寄 Mail:** 香港九龍觀塘勵業街 46 號天輝工業大廈 7 樓 A 室  
Room A, 7/F, Draco Industrial Building, 46 Lai Yip Street, Kwun Tong, Kowloon, Hong Kong



# 香港餐飲聯業協會 - 會員申請表

## Hong Kong Federation of Restaurants and Related Trades - Membership Application Form

介紹人姓名 (如有)

Referrer's Name (if any): \_\_\_\_\_

### 申請公司資料 Applicant Company Information

中文名稱 Chinese Name	
英文名稱 English Name	
地址 Address	

### 主要業務資料 Main Business Information

業務性質 Nature of Business	<input type="checkbox"/> 餐飲 Catering <input type="checkbox"/> 食品製造 Food Manufacturing <input type="checkbox"/> 供應 / 服務 Related Trade: _____		
旗下品牌 / 業務 Brands / Business Units			
持有牌照 Licences Held	<input type="checkbox"/> 食肆牌照 Restaurant Licence <input type="checkbox"/> 食物製造廠牌照 Food Factory Licence <input type="checkbox"/> 其他 Others: _____		
分店數目 No. of Outlets		員工人數 No. of Employees	

### 授權代表資料 Authorized Representative Information

姓名 (中) Name (Chi)		姓名(英) Name (Eng)	
職位 (中) Position (Chi)		電郵 Email	
職位 (英) Position (Eng)			
直線電話 Direct Line		手提電話 Mobile No.	

### 聯絡人資料 Contact Person (如與授權代表不同 If different from above)

姓名(中) Name (Chi)		姓名(英) Name (Eng)	
職位 Position		電郵 Email	
直線電話 Direct Line		手提電話 Mobile No.	

### 聲明 Declaration

本人／本公司謹此聲明所提供資料均屬正確無誤，並同意遵守香港餐飲聯業協會之章程及規則。

I / We hereby declare that all information provided is true and accurate, and agree to comply with the constitution and regulations of the Hong Kong Federation of Restaurants and Related Trades.

授權代表簽署

Authorized Signature

日期

Date

公司蓋章

Company Chop

【本會專用 For Office Use Only】

會員編號 Membership Number: \_\_\_\_\_